







## Project Module Schedule

PC5288/PC5289		Action by			
Proposed Dates	Description	Student	Supervisor	Examiner	Dept Office
<b>Project Module in the First Semester</b>					
Orientation Week or Week 1	Student to consult and discuss with potential supervisor and submit module application for approval. Start the project module.	√	√		√
At the end of week 12	Submission of Interim Progress Report to the Dept Office. <ul style="list-style-type: none"> <li><i>The interim progress report, no more than two A4-size pages, should contain a brief summary of the objective and scope of the project as well as the project work done during the 1<sup>st</sup> semester. Future project work to be done in the 2<sup>nd</sup> semester must be stated briefly also.</i></li> </ul>	√			√
In week 13 & Reading Week	Interim Progress Report to be examined by the supervisor(s).		√		√
<b>Mid-Term Oral Presentation</b>					
By the end of the 1 <sup>st</sup> Sem  <b>Or</b>  By 1 <sup>st</sup> week of the 2 <sup>nd</sup> Sem	Student is required to present a mid-term oral presentation. <ul style="list-style-type: none"> <li><i>Supervisor to arrange for the mid-term oral.</i></li> <li><i>The assessment panel consists of the supervisor and the two internal examiners. Supervisor is to submit the proposed two internal examiners to the Department Office.</i></li> <li><i>Supervisor and the two internal examiners are to grade the performance of the mid-term oral presentation.</i></li> </ul>	√	√	√	√
<b>Project Module in the Second Semester</b>					
At end of week 12**	Submission of Final Project Module dissertation to the Dept Office	√			√
In week 13	Final Project Module thesis/dissertation to be examined by the supervisor(s) and examiners		√	√	
Reading week <i>(Date &amp; Time to be confirmed)</i>	Final Oral Presentation	√	√	√	
By end of examination weeks	To finalize the marks and key into IMMS system				√

### Note:

**\*\*Student must inform the Department Office at the end of week 12 of Second Semester or earlier if the project module will not be completed by the end of 2<sup>nd</sup> semester. Student will have to file an appeal with strong reasons to justify extension of his/her project to the next semester, supervisor to recommend whether the case is to be supported. The application for an extension is to be endorsed by Graduate Co-Ordinator.**